

Ethel Everhard Memorial Library Board of Trustees

July 8, 2019, 6:45 pm

Presiding Officer: President LeeAnn Kittleson called the meeting to order at 6:45pm.

Roll: Trustees: Lee Ann Kittleson, Mary Bergs, Bruce Dethlefsen, Nancy Nelson and Library Director, Aaron Raschke in attendance. Karen Robotka absent.

Agenda: Dethlefsen moved to approve Agenda for July 8, 2019 Board Meeting. Bergs seconded.
MC — 4 yes, 0 no

Minutes: Nelson moved to approve Minutes from June 10, 2019 Board Meeting. Kittleson seconded.
MC — 4 yes, 0 no

Public Comments: None.

Reports:

Financial Report:

1. Dethlefsen moved to approve the payment of Monthly Bills for July 2019. Bergs seconded.

MC— 4 yes, 0 no

Roll Call Vote: Bergs — yes; Dethlefsen — yes; Kittleson — yes; Nelson — yes.

2. June 2019 monthly Income and Expense Reports were presented and discussed.

Director's Report:

1. Monthly Statistics for June 2019: Circulation 3379; eCirculation – N/A; Patrons – 2574; New Cards – 15; Computer Hours – 245; Computer Users – 233; Wireless Devices – 241; Wireless Data (GB) – 238; Website Visits – 1148; Website Pageviews – 2386.

2. Reviewed the Calendar of Events for July 2019 —

- a. All Summer Library Programs are underway and attendance is good

3. Aaron will attend the Marquette County Finance Committee meeting on July 9 and present the 2020 budget request.

4. ILS Merger Update — On July 12 at WTEC meeting, more software system discussions will be held to facilitate decision-making on a system going forward with the merger.

5. Marquette County Reads info will be displayed later in the week — *Dead Jitterbug* is the book title.

6. Friends of the Library Book & Bake Sale held June 13-15 netted profits of \$906.80.

7. The Silent Auction will be held August 15-17.

New Business:

1. Reviewed Library Loan Policy. Suggestions and verbiage changes were discussed. The Policy will be refined and presented at the August meeting for approval or further discussion.

Adjourn: Kittleson moved to adjourn. Bergs seconded. **MC— 4 yes, 0 no**

Next Meeting: August 12.

Minutes recorded by Nancy Nelson